

NARASARAOPETA ENGINEERING COLLEGE: NARASARAOPET

Office of the Principal,

NEC/ Women Grievance Committee/2013

Date: 11.2.2013

OFFICE ORDER

The Women Grievance Redressal Committee is formed with the following members to look into the matter relating grievance of the Girl Students / Lady Staff for college from 11.2.2013 to till further orders..

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|---|---|----------|
| 1. Smt.G.L.N.Jayaprada, Assoc. Prof. IT Dept. | - | Chairman |
| 2. Smt.B.Manjula, Assoc. Prof. ECE | - | Member |
| 3. Smt. B.Santha Kumari, Asst.Prof. CSE Dept. | - | Member |
| 4. Smt.G. Madhavi, PA to the Principal | - | Member |
| 5. Smt.M.Anasuya, Girls Hostel Warden | - | Member |

FUNCTIONS:

The committee will look into the matters relating to grievance of the Girl Students/ lady Staff. Any students / staff aggrieved by the decision of either Head of the Department or Principal may approach the committee for relief. The committee after thorough enquiry will recommend necessary / suitable relief / action it deems fit to the Principal. The Principal is the final authority to take any decision or to recommend.

PRINCIPAL

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all NBs

NARASARAOPETA ENGINEERING COLLEGE: NARASARAOPET

Proceeding of Women Grievance Redressal Committee on 25.02.2013 to discuss on the following agenda:

1. To review the representations made to the committee, if any
2. To discuss on organizing women's day
3. Any other points with the permission of the chair

Members Present:

- | | | |
|---|---|----------|
| 1. Smt.G.L.N.Jayaprada, Assoc. Prof. IT Dept. | - | Chairman |
| 2. Smt.B.Manjula, Assoc. Prof. ECE | - | Member |
| 3. Smt. B.Santha Kumari, Asst.Prof. CSE Dept. | - | Member |
| 4. Smt.G. Madhavi, PA to the Principal | - | Member |
| 5. Smt.M.Anasuya, Girls Hostel Warden | - | Member |

Resolutions:

1. As there are no complaints / Grievances / Representations received by the committee, it is noted as Nil.
2. It is resolved to organize Women's Day on 8th March every year.
3. It is resolved to recommend to the Management to improve the facilities in girls waiting halls in the college.
4. It is resolved to meet again whenever there is a representation from either women faculty or students.
5. The meeting is concluded with thanks to the chair.

CHAIRMAN